

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2025

Prepared by (Name and Role):

Date: 17/04/2025

	£	£
Balance per bank statements as at 31/3/25		
Business Current Account	4,872.3	
Business Savings Account	66,325.3	
		71,197.7
Petty cash float (if applicable) N/A		-
Less: any unpresented cheques as at 31/3/25 : N/A		
	<hr/>	
Add: any un-banked cash as at 31/3/25		-
		<hr/>
		-
Net balances as at 31/3/25 (Box 8)		<u><u>71,197.7</u></u>